



SOLIDS HANDLING CONFERENCE

EDUCATION ■ NETWORKING ■ SOLUTIONS

2019 Exhibit Space Application & Contract
 New Jersey Convention Center • Edison, NJ
 September 18-19, 2019

BOOTH/TABLE TOP SPACE REGISTRATION please print

Company _____

Address _____

City _____ State _____ Zip _____

Website _____

E-Mail _____

Phone _____

Contact _____

Signature _____

Booth Space/Table Top Rental Fees

Booth Preference 1 _____ 2 _____ 3 _____ 4 _____

Table Top Preference 1 _____ 2 _____ 3 _____ 4 _____

Booth Space/Table Top Rental Rates

10 X 10 Booth Rate* \$2,500

Table Top Rate \$1,500

*Exhibitors with a 10x10 booth space will be offered a \$500 discount on Keynote Presentations on the show floor. Only 8 Available. First come, First served. Table Top Exhibitors are also eligible to participate in all sponsorship opportunities. Full details on sponsorship form.

All contracted space includes: Carpet, Table, 2 Chairs, ID Sign and Waste Basket.

Early Sign-Up Discount

Receive 5% off your booth rental fee if you send in a signed contract with a 20% deposit by March 15, 2019.

All rentals on a first come, first serve basis.

Total Booth/ Table Top Rental Fee \$ _____

Payment

Check Amex Visa MC Invoice

CC# _____ Exp.(MM/YR) _____ CV# _____

Cardholder _____

NEW JERSEY IS A FEW STEPS AWAY.

Step 1 - Review the floor plan

- Review the floor plan diagram for available booth spaces to fit your desired space configuration.
- Enter your top 4 preferences in the form above. **Booths are assigned on a "first-come, first-served" basis.**

Step 2 - Register

Fill out the rest of the registration form (left).

- Electronic signatures are acceptable.
- Calculate your total space rental fee.

Step 3 - Booth/Table Top Specifics

Describe the technology you plan to exhibit:

Step 4 - Send

Specify your method of payment and send/ fax/email the completed application with deposit to:

Shannon Flaherty
 PBE Conferences & Exhibitions
 1155 Northland Drive
 St. Paul, MN 55120
 Email: sflaherty@cscpub.com
 Fax: 651.287.5650

To process your application properly, a minimum deposit is requested (see "Minimum Deposit Requirements" on previous page). All funds are to be in U.S. dollars. Please make checks payable to Powder and Bulk Engineering.

See you in NEW JERSEY!

Exhibition Rules & Regulations

The *PBE Solids Handling Conference* is an inspiring, interactive platform that showcases the latest industry products, trends and technologies in the processing and handling of dry particulates. The *PBE Solids Handling Conference* provides the opportunity to network with the top technical personnel from exhibiting companies and industry peers. In addition to the must-see products and exhibits, The Solids Handling Show also offers the most up-to-date and innovative education in the industry.

Management

The conference will be conducted under the direction of PBE and its show management staff. PBE shall have the power to make such rules and regulations for the Conference as may be deemed proper, and may amend said rules at any time which is understood and agreed to by all parties. All decisions by show management are final.

Payment terms for Exhibit Space

A 50% deposit against contracted exhibit space is requested with the application. After July 1, 2019 full payment of exhibit space rental fees is required with the application. On July 1, 2019 for exhibitors of record a second payment of the remaining 50% will be invoiced. Remaining balance for contracted space must be received no later than August 1, 2019. Exhibit space not fully paid after August 1, 2019 may be reassigned unless arrangements are made. Check payments in U.S. funds are to be made payable to Powder and Bulk Engineering. Credit cards and wire transfers are also accepted.

Exhibitor Cancellation

An Exhibitor cancelling their exhibit after registration is received and processed by PBE is subject to forfeiture of the deposit fee. Exhibit cancellation prior to April 30, 2019 will forfeit 50% of the total exhibit space rental charge. Exhibitor cancellation after May 1, 2019 will result in an assessment or forfeiture of 100% of the total exhibit space rental charge.

Cancellation of Conference

In the event of cancellation of the Conference, or unavailability of the Exhibit space for the specified uses either directly or indirectly due to war, acts of terrorism, governmental action or order, acts of God, fire, strike, labor disputes, or any other causes beyond the control of PBE show management, the exhibitor agreement shall terminate and the Exhibitor shall be entitled to the return of the exhibit space rental fee, less the pro rata share applicable to the exhibit space of the expenses incurred by show management in connection with the Conference. In case of cancellation by show management for any other reason, refund of rental fees shall be the exclusive remedy of the Exhibitor against show management for all matters so stated above.

Failure to Occupy Space

If the Exhibitor does not occupy the space contracted and paid for by 10:00 a.m. on the first Conference day, PBE show management will have the right and privilege to use said space as they see fit and the Exhibitor forfeits all monies paid.

Special Rules & Considerations

Representative booths/table tops must receive approval from show management and will be allowed by a first come, first serve basis.

Exhibitor's Service Manual

An Exhibitor's Service Manual containing detailed information on registration, set-up and tear-down times, labor considerations, contractor services, and Expo hours, will be available to be mailed/electronically transmitted to each Exhibitor within four months prior to the show.

Fire, Safety, and Health

The Exhibitor assumes all responsibility for compliance with local, city, and state ordinances and regulations covering fire, safety and health. Only fireproof materials may be used in displays and the necessary fire precautions will be taken by the Exhibitor at all times.

Loss, Theft, or Damage

Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save PBE, the exhibit facility, associated employees and agents harmless against all claims, losses and damages to persons or property, governmental charges or fines, and attorneys' fees arising out of, or caused by, Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or any part thereof, excluding any such liability caused by the sole negligence of PBE, the exhibit facilities and their employees and agents.

Labor

Exhibitor permanent employees may set up their own exhibits. Additional contractor labor is available to assist in the erection and dismantling of exhibit booths. Exhibit labor, freight labor, electricians and similar trade labor support can be arranged for at established rates, using the forms in the Exhibitor's Service Manual.

Installation and Dismantling

Exhibitors must arrange for the installation and dismantling of their own exhibits. Installation must be completed by 11:59 p.m. of the night prior to show opening. No exhibit may be removed prior to Conference closing. During the course of the Conference, the Exhibitor assumes the responsibility for keeping their booth areas clean and in good order.

Furnishings

Accessories, signs, electrical outlets, etc., are the sole responsibility of the individual Exhibitor and should be ordered in advance from the official service contractor using forms/methods provided in the Exhibitors' Service Manual.

Insurance

The Exhibitor acknowledges that PBE and the exhibit facility do not maintain insurance covering Exhibitor's property and liability, and that it is the sole responsibility of the Exhibitor to obtain business interruption and property damage and liability insurance covering such losses by the Exhibitor. In the event the Exhibitor utilizes an independent (non-official) contractor, the Exhibitor will forward to show management a Certificate of Insurance naming PBE, exhibit center/facility and the official decorator service contractor as coinsured.

Distribution of Literature

Product and promotional literature of any nature may be distributed only by Exhibitors and only from their exhibit booths. No exhibits or demonstrations - by anyone - are permitted in hotel rooms. Due to the educational nature of the Expo, the sale of merchandise, subscriptions, or publications from exhibit booths is prohibited.

Conference Aisles

Conference aisles are the property of all Exhibitors. Each Exhibitor has the responsibility to assure proper traffic flow through the entire Conference. Aisles must not be obstructed. Only PBE may place carpeting in Expo aisles. All demonstrations and exhibit material must be confined within the limits of the exhibit space. The noise level from any sound system or operating equipment must be kept to a minimum so that it does not interfere with neighboring exhibits.

Use of Copyrighted Materials

Exhibitor acknowledges responsibility to obtain the express permission of, and licensing arrangements with, the appropriate copyright agencies, including ASCAP, BMI, etc., for the use of any copyrighted materials, including music in any form, on the exhibit floor or within the confines of the booth, or any hospitality function. The Exhibitor will provide evidence of copyright licensing compliance upon request of show management.

Governing Law

This agreement shall, in all respects, be governed by the laws of the State of New Jersey.

Agreement to Comply

The application for booth space at Powder and Bulk Engineering's Regional Conference is based upon the plan of exhibits; exhibit space rental rates and general information in the Exhibitors' Service Manual, all of which become a contract upon acceptance. Exhibitor agrees their employees will abide by the rules and regulations stated in these exhibition rules and regulations and any additions and/or amendments which PBE may put into effect. In any interpretation of the rules, the judgment of PBE shall be final and any matters not covered are subject to the decision of PBE. Exhibiting at Powder and Bulk Engineering's Regional Conference in no way implies endorsement of the Exhibitor's products by PBE.